

## Box Tale Soup Gifts Policy

- Box Tale Soup is authorised to receive gifts as a registered charity in England & Wales No. 1149715.
- Box Tale Soup is authorised to claim UK Gift Aid on eligible gifts under HMRC Charities Reference No. XT38682
- In order to fulfil and develop its charitable aims and purposes, Box Tale Soup appeals for gifts to support:
  - a) Projects including but not limited to new productions, Edinburgh Fringe Festival, and outreach activities.
  - b) Administrative costs associated with the above activities.
- All fundraising targets are established at the initial planning stages for the respective activity and approved by the board on a rolling basis.
- Box Tale Soup accepts direct gifts in the form of cash, cheque and online transfer via BACS or PayPal. We also accept gifts made via third-party platforms Charities Aid Foundation and Ko-fi.
- All gifts made to Box Tale Soup are restricted or unrestricted as per UK charity law. Unrestricted gifts will be allocated by Box Tale Soup in best favour of its charitable aims and purposes and with the oversight of the board of trustees. The terms of restricted gifts are defined either by the donor or by the terms of a Box Tale Soup appeal, and restricted gifts are allocated as per these terms. In the event that restricted gift income exceeds the costs of the project, Box Tale Soup will discuss with the donor as to how such excess may be reallocated to e.g. applicable project overheads.
- Box Tale Soup declares all restricted and unrestricted income received year-on-year in its Annual Accounts, filed with Companies House and with the Charities Commission.
- Box Tale Soup stores and handles all personal donor data submitted with donations directly to Box Tale Soup in line with its Privacy Policy. We do not disclose any donor data or activity without specific affirmative consent. Data submitted with donations to Box Tale Soup via third-party platforms are stored and handled in line with the Privacy Policies of those organisations:
  - CAF - <https://www.cafonline.org/privacy>
  - Ko-Fi - <https://more.ko-fi.com/privacy>
- Where donors provide specific affirmative consent, Box Tale Soup will always ensure every opportunity within its control for the proper crediting and acknowledgment of gifts and support including but not limited to its website, social media, and printed assets and materials.